

**18 NCAC 07D .0310 NOTARY REPORT OF LOSS, THEFT AND SIMILAR ISSUES**

Within 10 days of discovery, a notary public shall report to the Department using the form specified in 18 NCAC 07B .0431:

- (1) for a physical notary seal or journal, its unauthorized use, loss, theft, or vandalism;
- (2) for an electronic notary seal or signature, its unauthorized use, loss of use, compromise of security, or having been rendered incapable of affixing a legible image; or
- (3) for an electronic notary journal, a communication technology recording, a session record, or other notarial records:
  - (a) the permanent loss of data, use, or access;
  - (b) compromise of security or unauthorized use; or
  - (c) theft.

*History Note:* Authority G.S. 10B-4; 10B-36; 10B-125(b); 10B-126(d); 10B-134.21;  
Eff. July 1, 2025.